

PRESIDENT'S SECRETARIAT (PUBLIC)

AIWAN-E-SADR

TENDER NOTICE FOR SUPPLY OF LIVERY ITEMS

President's Secretariat (Public) invites sealed tender from the well reputed firms having properly established shops and telephone facilities at Islamabad/Rawalpindi for supply of livery items during the financial year 2018-19 as per detail given below:-

S.No	Livery Items	Quantity
1.	Shalwar Kameez	264 pairs
2.	Waistcoat	264 Pieces

Terms and Conditions

1. The participating firms must provide proof of registration with Sales Tax Department and quote their NTN/General Sales Tax Numbers having been duly issued by the Income Tax/Sales Tax Departments.
2. Those having experience of stitching and supply of uniform in Government departments, Semi Government or Private Sector will be preferred
3. Tenders should accompany an Earnest Money of Rs.50,000/- (refundable) in the shape of Bank Draft/Pay Order in the favour of Assistant Director (General), President's Secretariat (Public), Aiwan-e-Sadr, Islamabad, **Cheque will not be accepted.**
4. Earnest Money of unsuccessful bidders will be returned/refunded after the opening of tender. However, Earnest money of successful firm(s) will be converted into "Security Deposit".
5. Bids are required to be submitted item-wise clearly indicating rates (in Pak Rupees) against each item as per required stuff/samples only, **irrelevant samples of cloths shall not be considered.**
6. Rates will be considered without GST and shall be valid upto the end of Financial Year 2018-19 i.e 30-06-2019
7. Submission of incomplete documents or false Statement/documents as well as concealing of any information is liable for disqualification.
8. An Affidavit on stamp paper that the firm/supplier has never been blacklisted by any Ministry/ Division/ Department/ Organization of the Government is also required.
9. Cutting / Overwriting in the offered prices shall not be accepted.
10. The successful firm(s) shall not change/revise rates during the Financial Year 2018-19 and shall be responsible for supply of items as per quoted prices failing which Security Deposit will be forfeited and the firm will also be got blacklisted.
11. The Tender documents along with specimen/samples (fabric & color) of cloth, etc. can be obtained from the undersigned during the office hours.
12. The Competent Authority reserves the right to reject all or any of the tenders.
13. The purchase procedure is subject to observance of PPRA Rules, 2004, as amended time to time.
14. All Bids shall reach the undersigned upto 11:00 a.m on 21st December, 2018 which will be opened at 11:30 a.m on the same date. Bidders who will like to attend bid opening will be allowed after clearance from the Security's Authority of this Secretariat on such day.



(Madiha Rafique)
Assistant Director (Gen)

4th Dec 2018