

PRESIDENT'S SECRETARIAT (PUBLIC)

AIWAN-E-SADR

TENDER NOTICE

President's Secretariat (Public) invites sealed tender from the well reputed firms having properly established shops and telephone facilities at Islamabad/Rawalpindi for supply of machinery & hardware items during the financial year 2016-17, as per detail given below:-

S.No.	Items
1.	Photocopier light duty
2.	Printer heavy duty
3.	Printer normal

Terms and Conditions

1. The participating firms must provide proof of registration with Sales Tax Department and quote their NTN/General Sales Tax Numbers having duly been issued by the Income Tax/Sales Tax Departments.
2. Tenders should accompany an Earnest Money of Rs. 50,000/- (refundable) in the shape of Bank Draft/Pay Order in the favour of Deputy Director (General), President's Secretariat (Public), Aiwan-e-Sadr, Islamabad, **Cheque will not be accepted.**
3. Earnest Money of unsuccessful bidders will be returned/refunded after the opening of tender. However, Earnest money of successful firm(s) will be converted into "Security Deposit".
4. Bids are required to be submitted item-wise clearly indicating rates (in Pak Rupees) against **each item.**
5. Rates will be considered without GST and shall be valid upto the end of Financial Year 2016-17 i.e 30-06-2017.
6. Submission of false Statement/documents as well as concealing of any information is liable for disqualification of the respective firm(s).
7. An Affidavit that the firm has never been blacklisted by any Ministry/ Division/ Department/ Organization of the Government is also required.
8. Cutting / overwriting in the offered prices shall not be accepted.
9. The successful firm(s) shall not change/revise rates during the Financial Year 2016-17 and shall be responsible for supply of items as per approved prices failing which Security Deposit will be forfeited and the firm will also be got blacklisted.
10. The Tender documents can be obtained from the undersigned during the office hours.
11. The Competent Authority reserves the right to reject all or any of the tenders.
12. The purchase procedure is subject to observance of PPRA's Rules, 2004, as amended time to time.
13. All Bids shall reach the undersigned upto 11.00 hours on 15 May, 2017 which will be opened at 11.30 hours on the same date. Bidders who will like to attend bid opening are welcome.
14. The Tender Notice is also available at: Aiwan-e-Sadr's Website president.gov.pk and PPRA's Website www.ppra.org.pk.

(Muhammad Iqbal Butt)
Assistant Director (Gen)

25 April, 2017